



PROFESSIONAL COMPETENCE SCHEME

HOW TO PAY YOUR PCS FEE

STEP 1

LOGGING IN TO YOUR PROFESSIONAL COMPETENCE SCHEME EPORTFOLIO

Log in to your PCS Profile, using your user name (email address) and password (If you have forgotten your password, click on 'Forgot Password' button and a new password will automatically be sent to your email address).

You will be presented with this screen.

Overview Guide Profile | My Male C/Boyle | Enrolment Fees CPD Approved Events Logout

Summary View Records Add Record

Current Verification: Status Requires Further Action

From 01/05/2011 To 30/04/2013

Term	External (20.0 min)	Internal (20.0 min)	Personal Learning (5.0 min)	Research or Training	Total (40 min)	Clinical Audit	Credits on Target
2012-2013	20.5	43.5	6.0	0	70	Yes	Yes
2011-2012	62.5	30.5	4.5	5.0	103.5	Yes	No

View Statement

Your PCS fee for 2013 - 2014 is now due. Please go to the Enrolments fee section or click the Pay Fee button below to pay your annual fee.

Pay Fee

You will be advised that your PCS fee is due.

Click on the 'Pay Fee' Button

STEP 2

You will be presented with this screen.

Overview Guide Profile | Mr. Male C/Boyle | Enrolment Fees CPD Approved Events Logout

Enrolments

Your PCS fee for 2013 - 2014 is now due

Date From	Date To	Type	Date Added
01 May, 2011	30 April, 2012	Active	20 May, 2011
01 May, 2012	30 April, 2013	Active	28 November, 2012

RCSI Fellows and Members - you are entitled to a 150 Euro discount on your PCS fee when paying your PCS fee and Fellows and Members Programme (FAMP) fee together on the dedicated FAMP portal. Simply click the button below, register on the RCSI Fellows and Members Portal, and pay both fees together to avail of the discount.

Pay PCS and FAMP Fee

To pay the PCS fee only (without any discount) click the button below.

Pay PCS Only Fee

You can choose the option to 'Pay PCS and FAMP (Fellows & Members Payment) Fee' together, for which you will receive a REDUCED PCS FEE OF €100. For more information on the FAMP Fee Structure, go to www.rcsi.ie/fampsubs and on the advantages of becoming a Fellow or Member of RCSI, go to www.rcsi.ie/fellowship-and-membership

Alternatively, you can 'Pay PCS Only Fee', which will enrol you for the term of PCS. The fee is €250.

STEP 3

PAY PCS AND FAMP FEE TOGETHER

If you elect to 'Pay PCS and FAMP Fee', you will be presented with the screen below.

If this is your first time visiting the Fellows and Members Portal, you will need to 'Register as a New User'. To do so, click on 'Register as a New User' and go to step 4.

If you are a returning Fellow or Member, simply enter your email address and password to log in and go directly to step 9.

Sign In

Thank you for visiting the RCSI Fellows and Members Programme (FAMP) portal. If you practice in the Republic of Ireland, you are entitled to a 150 Euro discount on your Professional Competence Scheme (PCS) fee. Simply register below and pay your PCS fee and Fellow/Member fee together to avail of the discount.

If this is your first time using the Fellows and Members Portal, then click the button below to register as a new user
Please note: You will require your IMC Number or RCSI Constituent ID to register as a new user.

Register as a New User

If you are a returning Fellow or Member, please enter your registered email address and password to log in. If you are a Colles Portal User, you should enter in your Colles Portal/RCSI network username (instead of your email) and enter your password i.e. same login details as for Colles Portal.

Email *	<input type="text"/>
Password *	<input type="password"/>
	<input type="button" value="Login"/>

STEP 4

You will be presented with the screen below. Enter either your **IMC OR** your **Constituent ID**. Then click on the 'Submit' Button.

Register as New User

To register as a new user, please input your IMC number or RCSI Constituent ID and then press the Submit button.

Your IMC number should be available from the Irish Medical Council if you are registered.

Your RCSI Constituent ID will be available on recent correspondence from the Fellows, Members and Alumni Office at the College. It can also be obtained by emailing fellows@rcsi.ie.

IMC Number	<input type="text"/>
Constituent ID	<input type="text"/>
	<input type="button" value="Submit"/>

Please input your IMC number OR RCSI Constituent ID above.

STEP 5

If the details on this screen are correct, click 'This is me'.

Confirm your Identity

If these details are CORRECT, please click the "This is me - Continue" button.

If these details are INCORRECT, please re-check your IMC number or RCSI Constituent ID and click the "This is not me - Start Again" button.

Fellow/Member Details

Surname	Scally
Firstnames	Roisin

This is me - Continue

This is not me - Start Again

STEP 6

On the screen below, enter your email address (which will be used in future to log into the FAMP Portal). On entering the email address, please click the 'Save and Continue' Button.

An email will be sent to your email account containing your confirmation code.

Register - Enter Email Address

Please enter your email address. This will be used to create your FAMP account and used as your log-in name. On entering your email address, an email will be sent containing a confirmation code required to set up your FAMP account.

Email	<input type="text" value="roisinscally@rcsi.ie"/>	*
<input type="button" value="Save and Continue"/>		

STEP 7

Enter your Confirmation Code.

Register - Enter Confirmation Code

Please copy the confirmation code sent to your registered email address and paste the code in the box provided here. Then, click "Save and Continue".

Confirmation Code	<input type="text" value="55194f0fc6669ffd50d9c04ff13f39"/>
<input type="button" value="Save and Continue"/>	

You will then be prompted to enter and confirm password. This password will be required in future when logging in. (*Please ensure to use one that can easily be remembered, is at least six characters in length, and has some combination of letters and numbers*).

STEP 8

Register - Select Password

You will require a password to complete the registration process. This should be entered here twice.

Your password should be easily remembered, at least six characters in length and ideally alphanumeric i.e. some combination of numbers and letters.

Password	<input type="text"/>
Confirm Password	<input type="text"/>
<input type="button" value="Save and Continue"/>	

Click the 'Save and Continue' Button to complete the registration process

STEP 9

Click on Pay Annual Subscription

Your Profile

Your User Account has been created. Welcome to FAMP.

The table below contains details here of the profile that RC SI has already set up for you. We would be most grateful if you could update any entries here which are incomplete or incorrect.

User Details

Title	Ms
Surname	Scally
Firstnames	Róisín
Date of Birth	01 January, 1987
Nationality	Republic of Ireland
Address (1)	RC SI
Address (2)	
Address (3)	
Address (4)	
Address Country	Republic of Ireland
Email	roisinscally@rcsi.ie
Mobile Phone	
Fax	
Alternative Email	

[Edit Profile](#)

[Change Password](#)

The table below contains your Fellowship/Membership details. If you wish to change any of this information, please email fellows@rcsi.ie.

RC SI Fellowship/Membership Details

Constituent ID	21022014
IMC Number	21212121
Type (Fellow, Member, Retired, Life)	Fellow
Country of Practice	Republic of Ireland
Year Membership Obtained	
Year Fellowship Obtained	
Fellowship/Membership Currently Paid	No
PC & Currently Paid	No

[Pay Annual Subscription](#)

STEP 10

You will then be given the option of paying your Annual Subscription or Paying your Annual Subscription and PCS subscription together. Click on your preferred option.

Pay Current Fellowship/Membership Subscription

Current RCSI Fellowship/Membership Details

Type	Fellow
Country of Practice	Republic of Ireland
Fellowship/Membership Currently Paid	No
PCS Currently Paid	No

Annual Subscription Fee Details

Fellowship/Membership Fee	370.00
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[Pay Annual Subscription](#) ←

Please note: Surgeons who practice in Ireland and are not on a structured training scheme are required by the Medical Council to register on a Professional Competence Scheme (PCS).

Fellows and Members of RCSI who pay their subscription fee AND the RCSI PCS fee at the same time on this website are entitled to a discount from their PCS fee. To avail of this discount please click the "Pay Annual Subscription AND PCS Subscription" button.

PCS Fee Details

Number of years Arrears	1
Arrears PCS Fees	250
Current PCS Fee (Discounted)	100.00
Combined Fellowship/Membership and PCS Fees	470.00

[Pay Annual Subscription AND PCS Subscription](#) ←

STEP 11

Online Payment

Payment Details

Membership/Fellowship Fee	370.00
PCS Fees	100.00
Total Payment Amount (Euros)	470.00

Cardholder's Name *	<input type="text"/>
Card Type *	MasterCard ▾
Card Number *	<input type="text"/>
Verification Number *	<input type="text"/>
Expiry Date *	<input type="text"/> ▾ <input type="text"/> ▾
Pay Now	

Complete your card details and click 'Pay Now.' A confirmation email will be sent to your email address confirming your payment.

PAY PCS FEE ONLY

If you elect to 'Pay PCS Only Fee', you will be presented with the screen below. Enter your details and click on the 'Pay Fee' Button.

From 01/05/2011 To 30/04/2013

Term	External (20.0 min)	Internal (20.0 min)	Personal Learning (5.0 min)	Research or Training	Total (50 min)	Clinical Audit	Credits on Target
2012-2013	28.5	40.5	6.0	0	75	Yes	Yes
2011-2012	62.5	30.5	4.5	6.0	103.5	Yes	No

[View Statement](#)

Your PCS fee for 2013 - 2014 is now due . Please go to the [Enrolments fee](#) section or click the [Pay Fee](#) button below to pay your annual fee .

[Pay Fee](#)

[Legend](#)

■ On target with credits ■ Require more credits to reach minimum requirement ■ Below target

You will be presented with the screen below. Click on Pay PCS Only Fee.

Date From	Date To	Type	Date Added
01 May, 2011	30 April, 2012	Active	20 May, 2011
01 May, 2012	30 April, 2013	Active	28 November, 2012

RCSI Fellows and Members - you are entitled to a 150 Euro discount on your PCS fee when paying your PCS fee and Fellows and Members Programme (FAMP) fee together on the dedicated FAMP portal. Simply click the button below, register on the RCSI Fellows and Members Portal, and pay both fees together to avail of the discount.

[Pay PCS and FAMP Fee](#)

To pay the PCS fee only (without any discount) click the button below :

[Pay PCS Only Fee](#)

Pay Next Annual Fee

Pay €250.00 for 01 May, 2013 - 30 April, 2014

Cardholder's Name *	<input type="text"/>
Card Type *	MasterCard <input type="button" value="v"/>
Card Number *	<input type="text"/>

A confirmation email will be sent to your email address, confirming your payment.

If you have any queries regarding the above, please contact 01 402 2743 or pcs@rcsi.ie